

RUDHEATH PARISH COUNCIL AND BURIAL AUTHORITY
MINUTES OF MEETING HELD ON MONDAY 10TH JULY 2023
THE VENUE RUDHEATH 7.00 p.m.

Present:-

Cllrs. A. Gerrard, (Chair) O. Dean, A. Hancock, C. Moore, T. Povall and M. Ashbrook.

7.23.01 Apologies received from Cllr. Wilder.

7.23.02 Declarations of Interest

Cllr Dean declared an interest in any matters relating to Cheshire West and Chester Council, and Northwich Town Council.

Cllr. Gerrard declared an interest in any matters relating to Northwich Town Council.

7.23.03 Minutes from Extraordinary Meeting held on 26th June 2023 to be approved as a true and accurate record.

Proposed by Cllr Moore, seconded by Cllr. Hancock. All in favour.

7.23.04 Co-option of Parish Councillors. Discussion took place and procedure as laid down to be followed.

7.23.05 7.23.5.1 Expenditure – discussed individual items on list provided to Members. Proposed by Cllr. Hancock, seconded by Cllr. Moore to pay with the exception of NTC until the required Play area inspection is received. Abstentions from Cllrs. Dean and Gerrard (due to declarations of interest).

APPROVED

7.23.5.2 Income – noted.

7.23.5.3 Expenditure for Venue – discussed various items. Proposed by Cllr. Hancock, seconded by Cllr. Ashbrook. Abstentions by Cllr. Dean and Gerrard.

7.23.5.4 AGAR - Cllr. Gerrard advised of cut-off date for submission. Proposed by Cllr. Dean, seconded by Cllr. Moore. All in favour.

APPROVED

Cllr. Gerrard asked for permission to approach Bank to make an inter-account transfer of funds to main account. Proposed by Cllr. Dean, seconded by Cllr. Hancock. All in favour.

RESOLVED

7.23.06 Correspondence – none received.

7.23.07 Planning - In respect of HS2, Cllr. Hancock requested that contact be made to CW&C in relation to RPC. Cllr. Dean agreed to take up the matter with CWAC.

Cllr. Dean also mentioned that RPC do not appear to have received any Planning Applications in recent times. Will also chase this matter up with CW&C.

7.23.08 Cemetery Update - Cllr Gerrard to contact NTC regarding dates of funerals taking place at Rudheath Cemetery.

7.23.09 Various

7.23.9.1 MOP requests to open gates from St John’s Close to Co-op store. Cllr Hancock gave background regarding CW&C and NPL. It is believed NPL are responsible. Cllr Gerrard to contact NPL.

7.23.9.2 Councillor response to trees on Gadbrook Road. Cllr Hancock gave background. Cllr Dean proposed to respond by letter to resident, following advice that tree is healthy and therefore no further action by RPC. Seconded by Cllr. Moore. All in favour.

RESOLVED

7.23.9.3 Update from Solicitors regarding St. John’s field, attempting to get further information. Cllr Dean agreed to consult archive material for information.

7.23.10 Environment – no comments.

7.23.11 The Venue – Discussed upcoming Music Night on 29th July. Artists to be paid on the night. Proposed by Cllr. Dean, seconded by Cllr. Hancock. All in favour.

RESOLVED

7.23.12 CW&C Updates Cllr Dean gave the following updates:-

Litter picking Club formed.

Equipment available for children’s play donated by CWAC Group.

Shipbrook Road resurfacing work.

Increase in drug related incidents, all ASB needs to be reported.

Cllr Dean will visit energy incinerator plan in Lincoln, similar to local one, and will report back next meeting.

New Borough Plan to be produced.

“Pothole Pro” on trial for 8 weeks, but cost will be in excess of current process.

Looking for support for planting of Community Orchard.

Cheshire Community Action, looking for cheaper energy deal.

Hoping to get funding for Community Newsletter for Rudheath.

7.23.13 Terms of Reference – Cllr Moore explained. In relation to Sub-Committees on RPC. It was agreed to defer this matter at the present time, but to accept the Terms of Reference for all Councillors. Proposed by Cllr Moore, seconded by Cllr. Povall. All in favour.

RESOLVED

7.23.14 Dedicated telephone line for RPC. - Cllr. Gerrard will enquire regarding costs to set up. Phone will be the responsibility of the Parish Clerk. Proposed by Cllr. Dean, seconded by Cllr. Ashbrook. All in favour.

RESOLVED

7.23.15 A.O.B.

Cllr.Hancock noted repairs needed to noticeboard at Cemetery. Also commented that Car Park sign at The Venue should read ‘Cars Parked at Users Own Risk’. The adjoining School does not open barrier except for Staff and Visitors and not for drop off by Parents. Cllr. Dean agreed to order 4 signs to this effect. Proposed by Cllr. Hancock, seconded by Cllr. Dean. All in favour.

APPROVED

7.23.16 Next Meeting will be held on Monday 11th September at 7.00 p.m. at The Venue.

Proposed by Cllr. Gerrard, seconded by Cllr. Dean to proceed to Part B. All in favour.

PART B

It was resolved that under the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded for this meeting because of the likely disclosure of private and confidential information or staff matters.

7.23.17 Memorial Evening for the late Cllr. Joyce Lawrenson

Proposed to arrange for August for unveiling of plaque with family members invited. Cllr. Gerrard to consider suitable materials for plaque will contact members for agreement. Also asking for budget for buffet. Proposed by Cllr. Ashbrook, seconded by Cllr. Hancock. All in favour.

APPROVED

7.23.18 Reconsider Charge for Training Room 3 at The Venue

Previously agreed by Councillors but requested to revisit. Discussed further and it was proposed by Cllr. Dean and seconded by Cllr. Ashbrook to charge £25 for Training Room 3. Also discussed problems with boiler and heating costs during winter.

RESOLVED

7.23.19 Scribe Account for The Venue

Discussed the current accounting system already set up for RPC. Want to set up booking form system for The Venue. Cllr. Gerrard advised the pricing of system and will enquire if existing system could be linked to incorporate. Proposed by Cllr. Hancock, seconded by Cllr. Dean. All in favour.

RESOLVED

7.23.20 Stonemasons

Stonemasons carrying out work do not appear to be sending Memorial Permit Applications for approval regarding new memorials or additional inscriptions being applied in Rudheath Cemetery. Cllr. Gerrard has agreed to contact local Stonemasons reminding them they need the necessary approval and will send a copy of our MPA form and details of where to send. Proposed by Cllr. Hancock. Seconded by Cllr. Ashbrook. All in favour.

RESOLVED

****At this point it was proposed by Cllr. Dean and seconded by Cllr. Hancock to extend the time of this meeting to 9.30 p.m. All in favour.**

7.23.21 Letter from Member of the Public

Letter of complaint received regarding no responses from RPC on several matters. Will respond to Resident after consultation to ChALC for guidance. Cllr Dean will draft suitable letter following agreement from Councillors. Proposed by Cllr. Povall, seconded by Cllr. Moore. All in favour.

RESOLVED

Meeting finished at 9.15 p.m.

Date.....

Cllr. Ms A Gerrard – Chair